

**Commerce Department  
Meeting  
Session (2015-16)**

1<sup>st</sup> Meeting of the Commerce Department was held on 6<sup>th</sup> July 2015. All Concerned Teachers were Present in the Meeting. Main points were :

1. Invited talk will be organized on Topic 'Corporate Social Responsibility' in third week of September.
2. Essay writing Competition on 'India's role in changing global scenario' will be organized will be organized for the whole department in last week of October.
3. Assignments will be given to students and duly checked.
4. An invited talk on 'Mutual fund Investment' will be organized on 1<sup>st</sup> week of November.
5. Inter - College Commerce Quiz will be organized under Academic - fest.

Following Members were Present in the Meeting.

*Parvita* *Abh* *Naita* *Shanku* *Poojyam*  
*Freemalshi* *Yogesh* *Shilpa*  
**Commerce Department  
Meeting  
Session (2015-16)**

2<sup>nd</sup> Meeting was held on 2<sup>nd</sup> Jan. 2016. All concerned Teachers were Present :

1. Necessary arrangements will be made for organization of National level Seminar in Commerce on 'Emerging issues in financial sector in India'
2. A Two days workshop on 'Statistical Tools with MS - Excel' will be organized on 2<sup>nd</sup> week of February.
3. Debate Competition on the topic 'Effect of Budget on Common Man' will be organized in 1<sup>st</sup> week of March.
4. Activities such as AD-Mad Show, Declamation competition on Impact of Social Media, Make in India, Corruption in India and Group Discussion on 'Role of FDI in Economy of India' will be organized month of April.
5. An Extension Lecture on 'Carrer Opportunities for Commerce students will be organized first week of April.
6. To apprise students about the Investment opportunities in Capital Market, an invited talk will be organized in last week of March.
7. An Extension Lecture will be organized for students to get to know about career avenues after passing out B.com and M.com in 2<sup>nd</sup> week of April.

Following Members were Present in the Meeting.

*Parvita* *Abh* *Naita* *Shanku*  
*Freemalshi* *Yogesh* *Shilpa*  
*Abhinav*

Commerce Department  
Meeting  
Session (2016-17)

1<sup>st</sup> Meeting of the session was held on 5<sup>th</sup> July 2016. All the concerned Teachers (Regular/Adhoc) were Present. It was decided in the meeting.

1. Workshop will be organized for 'Innovative Trends in banking for U.G/P.G students Manager / Official from H.D.F.C Bank will act as expert / Resource Person in the last week of October.
2. Workshop on Tally Accounting will be organized in the first week of November Assistant Prof. Dr. Ramesh will be the expert.
3. Mentors were advised by Principal to keep in liaison with their mentee group to address their problems and motivate them in every sphere.
4. Assignment and class tests will be checked regularly.
5. Syllabus will be covered as per session plan.
6. World statistics Day will be celebrated.

Following Members were Present in the Meeting.

Freeenaksh  
Ramesh  
Rajam  
N. V. Shank  
Shank  
Shank  
Shank  
Shank

Commerce Department  
Meeting  
Session (2016-17)

2<sup>nd</sup> Meeting was held on 3 Jan. 2017, All the concerned Teachers were Present.

1. 'Analysis of Budget' will be conduct in the 1<sup>st</sup> week of March.
2. Syllabus will be adhered as per Lesson plan.
3. To improve Communication Skills of students Group Discussion on the Topic 'Whether FDI is good for economy' will be organized in every class in last week of February.
4. Debate on 'Demonetarization in India' will be organized for entire Department of commerce in last week of March.
5. An industrial visit to ZTE India Ltd. Manesar (Gurgaon) will be organized in 1<sup>st</sup> week of April.

Following Members were Present in the Meeting.

Ramesh  
Rajam  
N. V. Shank  
Shank  
Shank  
Shank  
Freeenaksh  
Shank

**Commerce Department  
Meeting  
Session (2017-18)**

1<sup>st</sup> Meeting was organized on 8<sup>th</sup> July 2017. All concerned Teachers were Present in the meeting.

1. A Workshop on 'Awareness of Investor' by the Branch Manager /official of HDFC Bank, Kharkhoda will be organized under careers guidance & Placement cell'.
2. An interactive talk by our alumna Ms. Komal will be held to to guide students on the Preparation of NET exam in 3<sup>rd</sup> Week of February.
3. Group discussion on "Public vs. Private Education' will be organized in each class to increase the communication skills of students.
4. Remedial classes will be organized for slow learners.
5. Students will be motivated to actively participate in extra – curricular activities and be the member of at least one cell or club.

Following Members were Present in the Meeting.

**Commerce Department  
Meeting  
Session (2017-18)**

2<sup>nd</sup> Meeting was organized on 2<sup>nd</sup> Jan. 2018.

1. Job fair will be organized to make the students job ready.
2. Activity on 'Analysis of Budget' will be organized.
3. Competition on the activity 'Ad Mad Show' will be organized to increase Marketing Skills among students and to instill confidence amongst them.
4. To increase Data analysis Skill among P.G Students and inspiring them to become a good Researcher, a workshop on 'MS – excel' will be organized with the help of Expert/ Resource Person.
5. Students will be motivated to Participate in Youth festival activities in the college.
6. Workshop on overview of E-Business and how to create their own website for the product or service to increase Entrepreneurial Skill among students.
7. Proposal for International level Seminar on ' Contemporary issues in Commerce' and for National level workshop on application of 'MS – Excel' in statistical analysis will be sent to DGHE, Haryana for approval of the same.

Following Members were Present in the Meeting.

Pamila  
Pooja

Nitish  
Shank  
Jeevanshu  
Shikha

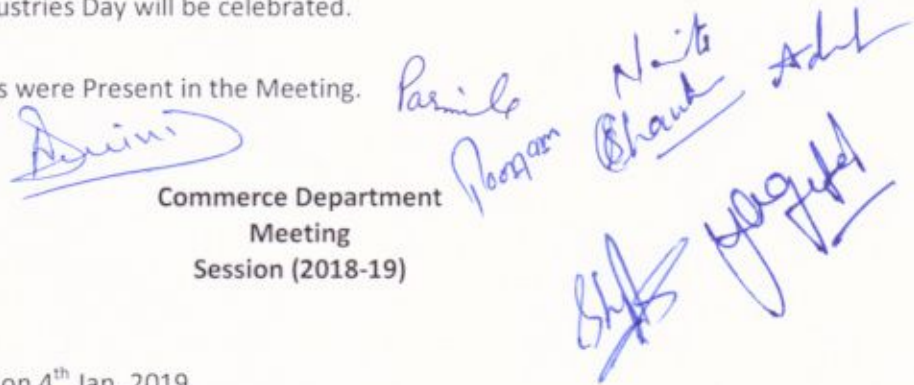
**Commerce Department  
Meeting  
Session (2018-19)**

1<sup>st</sup> Meeting of Commerce Department was organized on 13<sup>th</sup> July 2018. All Concerned Teachers (Regular / Adhoc) were Present in the meeting.

Agenda of the meeting was:

1. Inter – class Quiz will be organized in the 2<sup>nd</sup> Week of September.
2. Lecture on 'Employment opportunities for commerce students' by resource person / Expert will be organized under career guidance cell in last week of October.
3. To adhere to Lesson plans by Teachers.
4. Under Academic fest Declamation Contest and Commerce Quiz will be organized in the month of September.
5. Small scale Industries Day will be celebrated.

Following Members were Present in the Meeting.

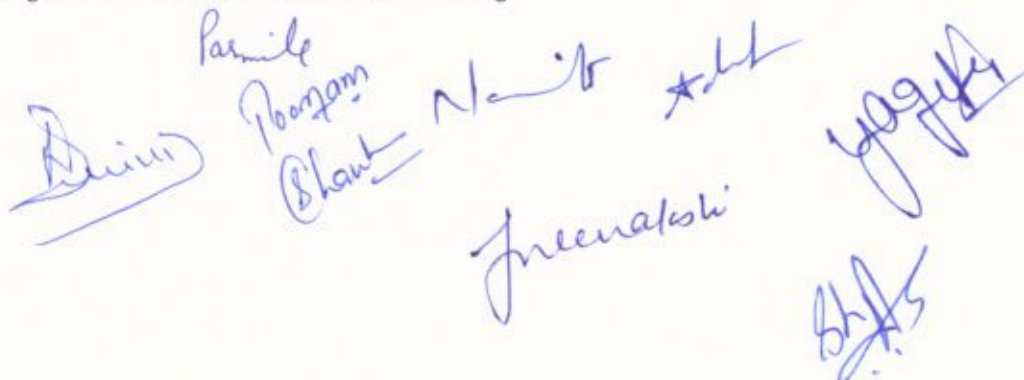
  
**Commerce Department  
Meeting  
Session (2018-19)**

2<sup>nd</sup> Meeting was organized on 4<sup>th</sup> Jan. 2019

Agenda of the meeting was:

1. To organize International Seminar on 'Contemporary issues in Commerce' and National level workshop will be organized. All necessary arrangements will be made for this.
2. Financial Education on workshop on behalf of SEBI will be organized in last week of Jan.
3. Job fair will be organized under 'Career Counseling and Placement cell in last week of Jan.
4. An activity on 'Review of Budget' will be organized.
5. One day Trip will be organized to Suraj Kund crafts in mela for the students.
6. An invited talk from Expert as Resource Person on the topic 'GST and its implications' will be organized in 1<sup>st</sup> week of April.

Following Members were Present in the Meeting.

  
**Commerce Department  
Meeting  
Session (2018-19)**

Commerce Department  
Meeting  
Session (2019-20)

1<sup>st</sup> Meeting of Commerce Department was organized on 15<sup>th</sup> July 2019. All faculty members were Present.

Agenda of the Meeting was :

- (a) To complete syllabus as per lesson plans prepared by teachers.
- (b) To ensure that U.G/P.G students give presentation of the assigned topics.
- (c) One workshop on e-commerce and one lecture on 'Rural Marketing' under career guidance cell will be organized.
- (d) Department activity on 'Best Innovate idea' to start entrepreneurship' will be organized.
- (e) House exams will be given to students 15 days before the commencement of final exam.

Following Members were Present in the Meeting.

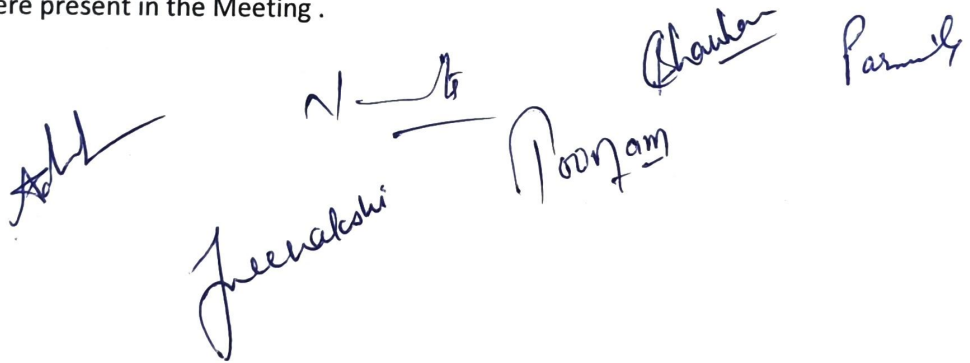
Parmila  
Pranav  
Naito  
Shankh  
Amit  
Jyoti  
Dhruv  
Jeenakshi  
Shikha

**Commerce Department  
Meeting  
Session (2020-2021)**

1<sup>st</sup> Meeting of the Commerce Department was held on 8<sup>th</sup> September 2020. All concerned Teachers were Present in the Meeting. Main points were :

1. To complete syllabus as per lesson plans prepared by the teachers.
2. Students will be motivated to make projects for business plan/innovative ideas under entrepreneurship.
3. Guest lecture/Expert talk (Offline as well as online) will be organized for the guidance of students.
4. E-Workshop will be organized on the theme "Women Leadership Matters".
5. Assignments and revision tests will be given to students by every faculty member.
6. Every concern teacher will ensure that transparency in internal assessment will be maintained.
7. Value Added course on BFSI will be started for the benefit of students

Following Members were present in the Meeting .



**Commerce Department  
Meeting  
Session (2020-2021)**

2nd Meeting of Commerce Department was held on 10<sup>th</sup> April 2021. All concerned Teachers were Present: Agenda of the meeting was:

1. To complete syllabus as per lesson plans prepared by the teachers.
2. Guest lecture/Expert talk (Offline as well as online) will be organized for the guidance of students.
3. Activities such as AD-Mad Show, Declamation competition on Impact of Social Media, Make in India, Corruption in India and Group Discussion on "Need of Start ups in India' will be organized.
4. An Extension Lecture/Webinar will be organized for students on "Role of Women Entrepreneurs".
5. Assignments and revision tests will be given to students by every faculty member.
6. Every concern teacher will ensure that transparency in internal assessment will be maintained.

Following Members were present in the Meeting

*All*      *Narita*      *Shankar*      *Pamela*  
*Poojyam*      *Jeevatski*