

Kanya Mahavidyalaya Kharkhoda


Minutes Session 2017-18


The meeting of IQAC was organized on 1st July 2017 in Principal's office. The meeting was commenced with words of welcome by coordinator Dr. Parmila.

Agenda of the meeting was:-


- 1) To read and confirm minutes of the previous meeting.
- 2) To keep track of curricular and extra-curricular activities in the college.
- 3) Different admission committees were constituted along with the time table committee.
- 4) Different PO's, Nodal Officers and Incharges were assigned duties for various cells and clubs.
- 5) Hawan ceremony, Foundation day, Health Awareness Week, Van Mahotsav, Important Day Celebration and Talent Hunt to be observed.
- 6) To prepare lesson plan and display the same on website and notice boards.
- 7) To display habitual and long absentees on notice boards.
- 8) To convene Zonal Youth Festival of Sonipat zone..
- 9) To organise orientation programme for 1st year students.
- 10) To organize a workshop for supporting staff on E-transactions under faculty development programme
- 11) There being no point to discuss and the meeting was ended with vote of thanks.


President
Kanya Mahavidyalaya
Kharkhoda, Sonipat


9215547851


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Co-ordinator
IQAC
Kanya Mahavidyalaya
Kharkhoda, Sonipat



Jeenakshi Saranb
Sricha

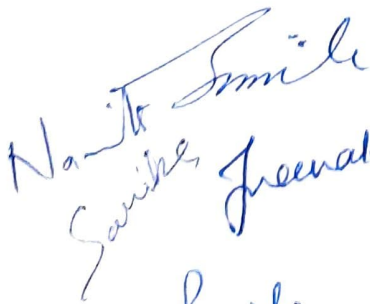

Yogita
Rachna Pooja Rawal
Aparna



Principal
Kanya Mahavidyalaya
Kharkhoda, Sonipat
01/07/2017

2nd Meeting

- 1) To read and confirm minutes of the previous meeting.
- 2) To discuss results of the previous session.
- 3) To organize remedial classes for weak students..
- 4) To discuss new methodology as per NAAC.
- 5) To organize the parent teacher meet.
- 6) To organize faculty development programme.
- 7) To made arrangements for 7 days NSS camp and discuss the village to be adopted.
- 8) To convene Zonal Youth Festival and to constitute different committees like
 - Registration
 - Hospitality
 - Discipline
 - Welcome
 - Stage anchors for smooth functioning.
- 9) To make it sure that students have the opportunity to make use of the counselor's expertise for exam phobia with the help of assistant professor of Psychology.
- 10) To organize Kaushal Mela and Mega Placement Fair for final year students.
- 11) To motivate students to conserve energy by cultivating the habit of putting off lights/fans (not required) before they leave the room.
- 12) There being no point to discuss and the meeting was ended with vote of thanks.


President
Kanya Mahavidyalaya
Kharkhoda, Sonipat


Navita Smile
Savitri
Jeenakshi
Pooja
Rachna Pooja Rani
Asha
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Pamit
Co-ordinator
IQAC
Kanya Mahavidyalaya
Kharkhoda, Sonipat









Principal
Kanya Mahavidyalaya
Kharkhoda, Sonipat
8/11/2017

3rd Meeting


- 1) To read and confirm minutes of the previous meeting.
- 2) Physical verification of stock registered in the stock register.
- 3) With the permission of the chair, it was decided to organize One Day National seminar by Road Safety Club and English Department in order to keep abreast of recent trends.
- 4) Decided to have Internal Academic Audit based on new NAAC Methodology.
- 5) Planning to organize Athletic Meet.
- 6) To organize seminar in nearby senior secondary schools to apprise the students about career opportunities in vocational courses.
- 7) To ensure participation in folk fest "Fagun Mela" organized by DSW, M.D. University Rohtak.
- 8) To organize extension lecture on French Language in collaboration with IIHTM department.
- 9) To promote ICT based learning for effective teaching-learning process.
- 10) There being no point to discuss and the meeting was ended with vote of thanks.



President
Kanya Mahavidyalaya
Kharkhoda, Sonipat

 9215547851


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Co-ordinator
IQAC
Kanya Mahavidyalaya
Kharkhoda, Sonipat



Rachna Pooja Rani


Principal
Kanya Mahavidyalaya
Kharkhoda, Sonipat
28/01/2018

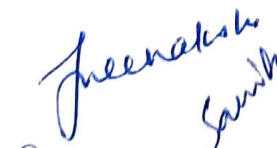
4th meeting

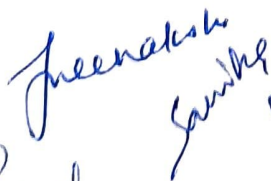
- 1) To read and confirm minutes of the previous meeting.
- 2) To discuss about the submission of AQAR 2016-2017 to NAAC.
- 3) To organize alumnae meet and annual function.
- 4) Various HODs are advised to make seminar/conference proposals in consultation with their respective faculty members and submit on time to UGC/DGHE.
- 5) To augment CCTV facility.
- 6) All departments are advised to submit their requirements to purchase committee.
- 7) To provide admission helpdesk in the month of June for admission enquiry.
- 8) The mentor shall interact with the students and try to find out the cause of the problem or an indifferent behavior. If required the mentor will involve the parents also.
- 9) The IQAC resolved that all departments should upload latest information on the college website for official transparency.
- 10) There being no point to discuss and the meeting was ended with vote of thanks.



President
Kanya Mahavidyalaya
Kharkhoda, Sonipat



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Smile Dewash



Parmila
Co-ordinator
IQAC
Kanya Mahavidyalaya
Kharkhoda, Sonipat

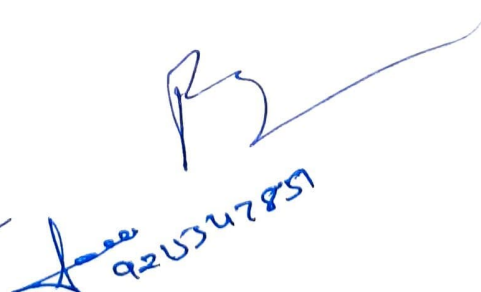

Jeevanshu

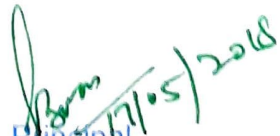

Sanku


Ruchya


Anshu


Pooja Kaur


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Principal
Kanya Mahavidyalaya
Kharkhoda, Sonipat
17/05/2018